

LOUISIANA HEALTH CARE QUALITY FORUM

POLICY: Correction Policy	EFFECTIVE: 10-01-2011
DEPARTMENT: LaHIE	REVISED:

PURPOSE

To provide individuals with a timely means for patient corrections within the Health Information Exchange, including the ability to dispute the accuracy or integrity of their individually identifiable health information and to have erroneous information corrected or to have a dispute documented if their requests are denied.

PROCESS

1. Individuals have the right to have their protected health information (PHI) amended in a manner that is fully consistent with the Correction Principle in the Privacy and Security Framework. (See 45 C.F.R § 164.526.)
2. The HIPAA Privacy Rule designated the Participant/covered entity as the responsible party for acting on an amendment or correction request from an individual/patient.
3. LaHIE, acting as a business associate of the covered entity, can assist the covered entity in informing other Participants in LaHIE who are known to have the individual's information, of the amendment by efficiently disseminating amended information to appropriate recipients throughout the electronic exchange.
4. Participants must take action in a timely manner, usually within 60 days, to correct the record as requested, with an additional 30 day extension in certain circumstances, or to notify the person if the request is denied.
5. A request may be denied if the Participant determines that the information is complete and accurate, and on limited other grounds.
6. When a request is denied, but the individual continues to dispute the accuracy of the information, the individual must be provided an opportunity to file a statement of disagreement with the covered entity and the covered entity must provide documentation of the dispute with any subsequent disclosure of the disputed PHI.
7. Through LaHIE, the covered entity should be able to identify other Participants that maintain information on the individual and who, therefore, should be notified of the amended information.

APPROVAL:

Cindy Munn
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