

LOUISIANA HEALTH CARE QUALITY FORUM

POLICY: LaHIE Data Quality and Integrity	EFFECTIVE: 10-01-2011
DEPARTMENT: LHCQF/LaHIE	REVISED:

PURPOSE

To ensure a process is in place to ensure individually identifiable health information (IIHI) is complete, accurate and up-to-date to the extent necessary for the Participant's or entity's intended purpose and has not been altered or destroyed in an unauthorized manner.

PROCESS

1. LaHIE, in the role of the information conduit, does not possess any **original** health data/individually identifiable health information.
2. The Participant is the repository of the original health data and therefore is the only entity that has the ability to validate the data with their source system.
3. Therefore, the responsibility for ensuring that individually identifiable health information is accurate, complete, and up-to-date falls to Participants and patients.
4. LaHIE has developed policies and procedures to detect, prevent, and mitigate any unauthorized changes to, or deletions of, individually identifiable health information, and has ensured that the process outlined is not unwieldy or inaccessible.
5. Participants, i.e. covered entities, should take reasonable steps to ensure that individually identifiable health information is complete, accurate, and up-to-date to the extent necessary for the Participant's or entity's intended purposes and has not been altered or destroyed in an unauthorized manner. The completeness and accuracy of an individual's health information may affect, among other things, the quality of care that the individual receives, medical decisions, and health outcomes.
6. Participants participating in LaHIE have the responsibility to update or correct individually identifiable health information and to provide timely notice of these changes to others with whom the underlying information has been shared.
7. Participants should develop processes to detect, prevent, and mitigate any unauthorized changes to, or deletions of, individually identifiable health information.
8. LaHIE has developed policies and procedures describing its patient matching approach which ensures that patients are correctly matched with the data that is exchanged about them. These policies also include the accuracy threshold achieved.

APPROVAL:

Cindy Munn
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Louisiana Health Care Quality Forum

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