

LOUISIANA HEALTH CARE QUALITY FORUM

POLICY: Notice of Privacy Practices	EFFECTIVE: 10-01-2011
DEPARTMENT: LaHIE	REVISED:

PURPOSE

To ensure each Participant has developed and maintained a notice of privacy practices (the Notice).

PROCESS

1. Each Participant shall develop and maintain a notice of privacy practices (the Notice). The Notice must describe the uses and disclosures of protected health information contemplated through the Participant's participation in the Health Information Exchange (LaHIE).
2. The Notice shall meet the content requirements set forth under the HIPAA Privacy Rule (45.C.F.R. § 164.520(b)) and comply with applicable laws and regulations.
3. Participants shall individually determine whether their current Notice requires amendment to reflect their contemplated uses and disclosure of protected health information through the exchange. LaHIE may provide sample language, such as noted below, for Participants upon their request:
 - a. *We may make your protected health information available electronically through an electronic health information exchange to other health care providers that request your information for their treatment and business operations. Participation in an electronic health information exchange also lets us see their information about you for our treatment and business operations.*
4. Each Participant shall have its own policies and procedures governing distribution of the Notice to individuals, and, where applicable, acknowledgement of receipt by the individual (see 45 C.F.R. § 164.520(c)(2)(ii)), which policies and procedures shall comply with applicable laws and regulations.
5. Participants may choose a more proactive Notice distribution or patient awareness process than provided herein and may include more detail in their Notice.

APPROVAL:

Cndy Munn
Executive Director
Louisiana Health Care Quality Forum